

# MINUTES

## State Geographic Information Council Meeting

The State Geographic Information Council met Friday, February 9, 2007 at the Oklahoma Water Resources Board Conference Room, in Oklahoma City, OK. Council Chair Mike Sharp called the meeting to order at 10:30 a.m. He stated this was a regularly scheduled meeting in compliance with the Open Meeting Law, Title 25 O.S. Sections 301-314. The agenda for this meeting was posted at the front entrance of the meeting room as well as the front entrance to the building. Following the pledge of allegiance, the Council members introduced themselves along with those in the audience. It was determined that a quorum was present.

### **MEMBERS PRESENT:**

Mike Sharp, OK Conservation Commission  
Mike Sexton, OK Dept of Commerce  
David Wheelock, OK Dept of Agriculture  
Jay Adams, OK Dept of Transportation  
Mike Sughru, OK Water Resources Board  
Mike Houts, OK Dept of Environmental Quality

Jane Weber, OK Geological Survey  
Steve Stadler, State Geographer  
Wade Patterson, County Assessors  
Tarek Rashed, Center for Spatial Analysis  
Troy Frazier, OK Tax Commission  
Jana Harris, OARC

### **MEMBERS ABSENT:**

Office of State Finance  
OK Corporation Commission  
OK State University  
City Government

Regional Universities of Oklahoma  
OK Office of Homeland Security  
OK Dept of Wildlife Conservation

### **OTHERS PRESENT:**

Shellie Willoughby, OK Conservation Commission  
Chris Koontz, Chickasaw Nation  
Srividhya V., City of Lawton  
John Helton, OK City Community College  
Pete Kramer, Metro Tech  
Mitch Antle, Washington County  
Dan Hough, OK Biological Survey  
Michael Larson, OSU  
Miriam McGaugh, OSDH  
Joyce Green, City of Norman  
Steve Beleu, OK Dept of Libraries

Dawn Sowinski, Chickasaw Nation  
Brett Williston, Rogers County  
Robert Stokes, Cherokee Nation  
Deneice Cunningham, Metro Tech  
Thomas Tollett, Citizen Potawatomi Nation  
Darryl Williams, USGS  
Leslie Carter, OK One Call  
Katy Rich, OSDH  
Imad Mrani, OSDH  
Bob Springer, SCI

#### **4. Approval of January Meeting Minutes**

Wade Patterson made a motion to approve the minutes. Mike Houts seconded the motion. The motion passed unanimously.

#### **5. Committee/Workgroup Updates**

Mike Sughru updated the Council members on the job description workgroup. The job descriptions will be sent out for review. Comments are due back by March 9. The committee will ask for the Council to approve the job descriptions at the April Council meeting.

#### **6. Presentation, discussion and possible approval of the Strategic and Business Plan including the amended budget for FY 2008 for the Office of Geographic Information**

Dr. Mary Jo Major detailed the strategic planning process. Mike Sharp discussed the action plans with the group. Discussion was held among the members of the Council. Mike Sharp requested a motion be made to approve the Strategic Plan and budget. Jay Adams made a motion to approve the strategic plan and budget with a second from Wade Patterson. The motion passed unanimously.

**7. GIS Discussion / Data Issues**

Darryl Williams, USGS Liaison, has submitted a request to USGS to finish the 10 meter DEM for Oklahoma. Letters of support would be appreciated.

**8. New Business**

No new business.

**9. Announcements**

SCI Metadata Workshop: Tulsa, Ok

National GIS for Transportation Conference: March 26 – 30, 2007 Nashville, TN

GITA Meeting: February 13, 2007 Tulsa, OK

GIS Day at the Capitol: March 14, 2007 Fourth Floor Rotunda of the State Capitol Building

NSGIC Mid Year Meeting: March 25 – 29, 2007 Annapolis, MD

SCAUG Regional Conference: April 9 -13, 2007 New Orleans, LA

**11. Next Council Meeting**

The next meeting will be held April 6, 2007 at 10:30 a.m.

**12. Adjourn**

The motion was made to adjourn by Jay Adams and seconded by Wade Patterson. The meeting adjourned at 11:30 am.